



ଓଡ଼ିଶା ରାଜ୍ୟ ସମବାୟ ଯୁନିୟନ, ଭୁବନେଶ୍ୱର
(ଓଡ଼ିଶା ସମବାୟ ଆନ୍ଦୋଳନର ଶୀର୍ଷ ଅନୁଷ୍ଠାନ)

ODISHA STATE CO-OPERATIVE UNION, BHUBANESWAR
(Apex Organization of the Odisha Cooperatives Movement)

Ref. No: ...1693.....

Date: 17.10.16...

To

The Editor,
Sanchar,
Bhubaneswar.

Sub: Publication of Employment News.

Sir,

In enclosing herewith a piece of employment news for recruitment of one Sub-Editor in Odisha State Cooperative Union. I am to request you to kindly publish the same in your esteemed News Paper with the size of 8 c.m.X 6 c.m. and submit the bill in duplicate for making payment at our end

Yours faithfully


Secretary 17.10.16

ADVERTISEMENT

Application Plane Paper in the format given below are invited from intending candidates for filling up the Post of **Sub-Editor** in the office of the Odisha State Cooperative Union Ltd, Bhubaneswar, an Apex Cooperative organisation working under Cooperation Department, Govt. of Odisha for regular Publication of its fortnight News letter **Samabaya Samachar** & the quarterly magazine **Kalyani**. The Details of the advertisement application form, eligible criteria and method of selection are available in the Office Notice Board and in our website www.odishastatecooperativeunion.org .

ADVERTISEMENT DETAILS			
Name of the Post			: Sub-Editor
No. of the Post			: One
Pay Band			: 9,300-34,800 with grade pay Rs.4,200/-
Qualification			: Master degree in any discipline with Diploma/Higher Diploma in Cooperative Training Certificate and Certificate of Post Graduate in Journalism & Mass Communication (PGJMC)/Diploma in Journalism & Mass Communication.
Experience			: Minimum five years experience in any living odia daily Newspaper as Sub-Editor/Asst. Editor with Computer Proficiency for preference.
Age			: Minimum 21 years and maximum 32 years of age as on 01.04.2016. The upper Age limit shall be 37 years in respect of persons belong to SC/ST/OBC/SEBC and for PHC persons and Ex-servicemen as per Govt. of Odisha rules. The upper Age limit shall be 42 years in respect persons employed in any Cooperative Organisations.
Method of Selection			: A written examination will be conducted for total 100 marks. The qualifying candidates will call for via-voce test caring of 20 marks and 30 Marks in carrier.
Subject of the Examination			: a) Translation from English to Odia and Odia to English (20 Marks) b) Fundamental Knowledge on Cooperation (20 Marks)

			c) News writing (20 Marks)
			d) Success stories (10 marks)
			e) Knowledge about printing and press (10 Marks)
			f) Proof reading (10 Marks)
			g) General knowledge (10 Marks)
Fees			: Minimum fees of Rs.500/- will be paid in shape of Demand Draft in favour of Odisha State Cooperative Union Ltd., Bhubaneswar for examination fees. The Draft will be submitted with the application form.
Last Date for receiving of Application Form			: The last date for receiving of the application form along with required documents, self attested copies of certificates with two passport size photographs duly signed by the candidates and the bank draft in support of deposit of reasonable fees shall be sent by Speed Post/Registered Post so as to reach the office of the Secretary, Odisha State Cooperative Union, Unit-9, Janpath, Bhubaneswar-751022 within 15 days from the date of publication. The applications received beyond that date shall be summarily rejected.

The management of the Cooperative reserves all right to amend/alter/cancel the recruitment process at any time without assigning any reason thereof.

By order of the President

Secretary

Odisha State Cooperative Union, Bhubaneswar

<u>APPLICATION FORMAT</u>				
1. Name	:			
2. Father's Name	:			
3. Permanent Address	:			
4. Present Address	:			
5. Date of Birth	:			
6. Contact Number	:			
7. Email Id	:			
8. Educational Qualification	:			
Name of the Examination	Name of the School/College	Board/University	Year of Passing	Percentage of Mark

9. Training Certificates- :

10. Experience		:				
Department / Office / Institution / Organization			Post Held	From	To	Nature of duties

11.	Nationality		:
12.	Religion		:
13.	Sex		:
14.	Caste		:
15.	Marital Status		:
16.	Language Known		:

DECLARATION

I do hereby declare that all the statements made above are complete and correct to the best of my knowledge and belief.

Place :

(Signature of the Candidate)

Date :